

Landlord Fees Schedule

LEVELS OF SERVICE OFFERED

Rent Collection	10% + VAT (12% inc. VAT)
Fully Managed	6% + VAT (7.2% inc. VAT)
Short Let	25% + VAT (30% inc. VAT)

PRE-TENANCY FEES (all service levels)

Energy Performance Certificate (EPC): £150.00 inc. VAT per tenancy.

Gas Safety Certificate (GSC): £138.00 inc. VAT per tenancy.

Gas Safety Certificate and Boiler Service: £210.00 inc. VAT per tenancy.

Electrical Installation Condition Report (EICR): starting from £240.00 inc. VAT per tenancy.

Portable Appliance Testing (PAT): £180.00 inc. VAT per tenancy.

Smoke Alarms and Carbon Monoxide Detectors: call out, installation and cost of the alarms/detectors is £102.00 inc. VAT per alarm.

Testing Smoke Alarms and Carbon Monoxide Detectors on the first day of the tenancy £48.00 inc. VAT per tenancy.

Local Authority Licensing: applications can be provided upon request, minimum £600.00 inc. VAT dependent on the borough.

Project Management Fee: 12% inc. VAT applied to the total cost of any pre-tenancy works above the value of £1,000.

START OF TENANCY FEES

Set-up Fees (Long Let): £396.00 inc. VAT per tenancy.

Set-up Fees (Short Let): £240.00 inc. VAT per tenancy.

Deposit Registration Fees £30.00 inc. VAT per tenancy.

Combined Inventory and Check-in Fees: £270.00 inc. VAT for up to 4 rooms and any additional rooms will be quoted on request.

DURING TENANCY FEES

Additional Property Visit Fees: £96.00 inc. VAT.

Renewal Admin Fees: £192.00 inc. VAT per tenancy.

Tenancy Swap Admin Fee: £240.00 inc. VAT.

END OF TENANCY FEES

Section 21 Notice: £120.00 inc. VAT.

Check-out Fees: £150.00 inc. VAT per tenancy.

Court Attendance Fees: £240.00 inc. VAT per hour.

FINANCIAL CHARGES

Submission of Non-Resident Landlords Receipts to HMRC: £120.00 inc. VAT per property, per quarter.

Additional HMRC Reporting Fees: £90.00 inc. VAT per request.

BACS/CHAPS Trace Fees: £10.80 inc. VAT per payment.

Foreign Exchange Payment Fees: £25.00 inc. VAT per payment.

OTHER FEES AND CHARGES

Project Management Fee: 12% inc. VAT applied to the total cost of any works above the value of £1,000.

Vacant Property Management Fees: £240.00 inc. VAT per month.

Management Take-over Fees: £396.00 inc. VAT per tenancy.

Deposit Transfer Fees: £30.00 inc. VAT per tenancy.

ADDITIONAL CHARGES: (MANAGED PROPERTIES ONLY)

TDS Adjudication Fees: £240.00 inc. VAT.

Administration Fees for Submitting Insurance Claim: 12% inc. VAT of the claim value for any works above £2,500 inc. VAT. Minimum fee of £500.00 inc. VAT for any works under the value of £2,500 inc. VAT.

Please ask a member of staff if you have any questions about our fees.